

Board of Selectmen  
Minutes November 15, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Andrew Artimovich  
Jeffrey Bryan  
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Artimovich to approve the minutes of 11/08/16 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Arthur Whitehead, 50 Prescott Road, generator: signed by Board
- Teresa Curby, 56 Scrabble Road, solar array: signed by Board.

Kaiser received a written complaint for a property on Scrabble Road. The board reviewed the memo and the photos submitted. Clement suggested having Mantegari and Kaiser follow up with an inspection. Christiansen made a motion, 2<sup>nd</sup> by Bryan for Mantegari and Kaiser to follow up on the complaint with an inspection. All were in favor.

Kaiser also submitted a memo on the Rullo property. The area being dug in the rear is related to a septic system replacement and is within property lines. The "display" area of yard sale items will be removed by December 1<sup>st</sup>. Christiansen asked Kaiser to follow up the first week of December to make sure that was followed through with.

Police: Wayne Robinson, David Roy, Christine Belanger

The board reviewed the 2017 proposed budget. There is an average 3% merit increase for the full time officers. Robinson said it was important to retain his current staff and the increases will help keep the wages comparable to other communities. Artimovich said he would agree that 3% across the board is cheaper than sending a new full timer to the academy. The big hit in the budget is the benefits. Two officers elected family medical coverage in 2016 after town meeting. Those benefits are now included in the budget. New Hampshire retirement increases about 2%. Bryan made a motion, 2<sup>nd</sup> by Menter to approve the police budget of \$735,839. All were in favor.

Belanger said the department would like to purchase 2 new tablets for the cruisers. They have already purchased one, will purchase a 2<sup>nd</sup> with the new cruiser in 2017 and would like 2 more. The tablets are approximately \$6300 each. The question is whether or not that should be included in the warrant article for IT hardware or not. Artimovich made a motion, 2<sup>nd</sup> by Bryan for that to be a separate warrant article. All were in favor.

Artimovich suggested following up with Chester as they just purchased new tablets through a grant. Clement said they may also be able to use impact fees. There is not any money in the fund now, but revenue should be coming in as the senior housing on Pickpocket has their conditional approval.

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Roy said he would like the board to consider a building committee for a new police station. Artimovich said that was a good idea but that should wait until after budget season.

Robinson said the department would like a new cruiser for 2017. He needs to replace the detective's car. The car should be about \$25K and then equipped. Robinson estimates about \$32K. Artimovich made a motion, 2<sup>nd</sup> by Bryan for the cruiser to be a warrant article. All were in favor.

Highway, Wayne Robinson

Robinson said he budgeted for 3% merit increases for the full timers. He also added a regular part timer at 32 hours. Artimovich suggested 2 part timers with no benefits. Bryan said he agrees but also at the same time, the benefits are how you get reliable employees that show up to work. Clement said we did not post any openings for seasonal workers in 2016 but did in 2014 and 2015. No one applied either of those 2 years. It is difficult to hire seasonal mowers because they need a CDL to drive the truck with a trailer or they need to be dropped off and picked up at each site.

Artimovich said there is still about \$100K left in the budget. Clement said the full timer that left in May did not elect town benefits. There was also about 5 months between that resignation and the new hire resulting in about \$19,600 not spent on salaries. If you add this in, highway is at 17% remaining. He should be at about 15%. There is also a lot left in snow because we had a mild winter, and Robinson has not needed to buy sand yet in 2016. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the highway budget of \$486,951. All were in favor.

Robinson said he would like to sandblast and paint 3 dump trucks. The cost will be about \$15,000. He will be back with the estimate but would like to encumber funds from the 2016 budget to cover the cost.

Clement said Donna V. is working on purchasing the AED's for the town office, library, and fire station. Donna would recommend purchasing the following items:

- AED trainer is \$339.15
- Set of 5 practice pads for AED \$30.50
- Spare adult pads, set of 4 (50% off) \$136.80

Clement is requesting from impact fees \$506.45. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve \$506.45 out of town office impact fees. All were in favor.

The Site Walk on Prescott Road will be Saturday at 7:30 am. We are meeting at the water tower.

Dana Truslow presentation on Thursday at 7pm. Mantegari will be at that meeting.

Rob Wofchuck will be back with solar proposals 11/29 or 12/6.

Kevin Lemoine said Brentwood Distribution is out of compliance as far as size of piles. They are going out almost every night with a fire. Kevin would like to start billing them for the time or stop responding. Bryan said we should check the

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site plan on what is allowed and have the fire department send a letter that there should be an emergency contact 24/7 or they will be billed for the time.

The board reviewed the following budgets:

Street Lighting

The rental fee for a street light at the intersection of Rte. 107 and South Road is \$19 per month. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the street lighting budget of \$250. All were in favor.

Joint Loss Management

This budget is increased to cover the cost of the maintenance for the fixed location AED's. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the joint loss budget of \$240. All were in favor.

Government Buildings

The electricity bills are now exceeding \$1000 per month due to a rate increase. The fire alarm contract line is level funded and looks under spent as the inspections are not completed until the end of November. Maintenance on the recreation facility is increased due to a quarterly contract for pest control services. We had termites remediated in 2016. This contract will also cover ants, roaches, mice, etc. A few labor hours were added for land maintenance (shoveling, trash, gardens, election set up, etc.). The largest increase is the fire department maintenance. This includes maintenance for the generator, elevator, plymo vents, HVAC, etc. Lemoine is also requesting a roof over his sign and to have the parking lot striped. Artimovich suggested they remove the roof. Clement asked if highway could stripe the lot out of the 2016 budget. The board agreed to remove those two items at \$2300. Artimovich made a motion, 2<sup>nd</sup> by Menter to approve the government buildings budget at \$65048. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Menter to sign the 2017 special permit application for mosquito control. All were in favor.

Seven Fellows Road is requesting a waiver for a failed septic. They would like to place the septic 2 feet above the water table instead of the required 4 to avoid having to install a pump. Clement said that did not appear to be a hardship and asked if the board wanted to approve the waiver. They agreed to deny the waiver.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to adjourn the meeting at 7:35 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE:	11/15/2016		
<b>Citizens General Fund:</b>			
Previous Balance:	31,105.24		
Deposits:	353,985.64		
Payroll:	17,131.28	DD: 12,289.97	CKS: 4,841.31
FICA:	4,685.78		
to Impact Fees			
A/P: Regular	285,172.52	Swasey: \$180,000	
Void check			
From MMA			
TO MMA	55,000.00		
Account Balance:	23,101.30		
Interest Earned YTD:	28.26		
<b>MMA:</b>			
Unrestricted Balance:	1,044,222.31		
Total Invested Funds:	1,044,222.31		
Interest Earned YTD:	4,788.48		